



# How to LOGIN TO BLACKBOARD

UP International College

Auckland University of Technology  
Certificate in Foundation Studies



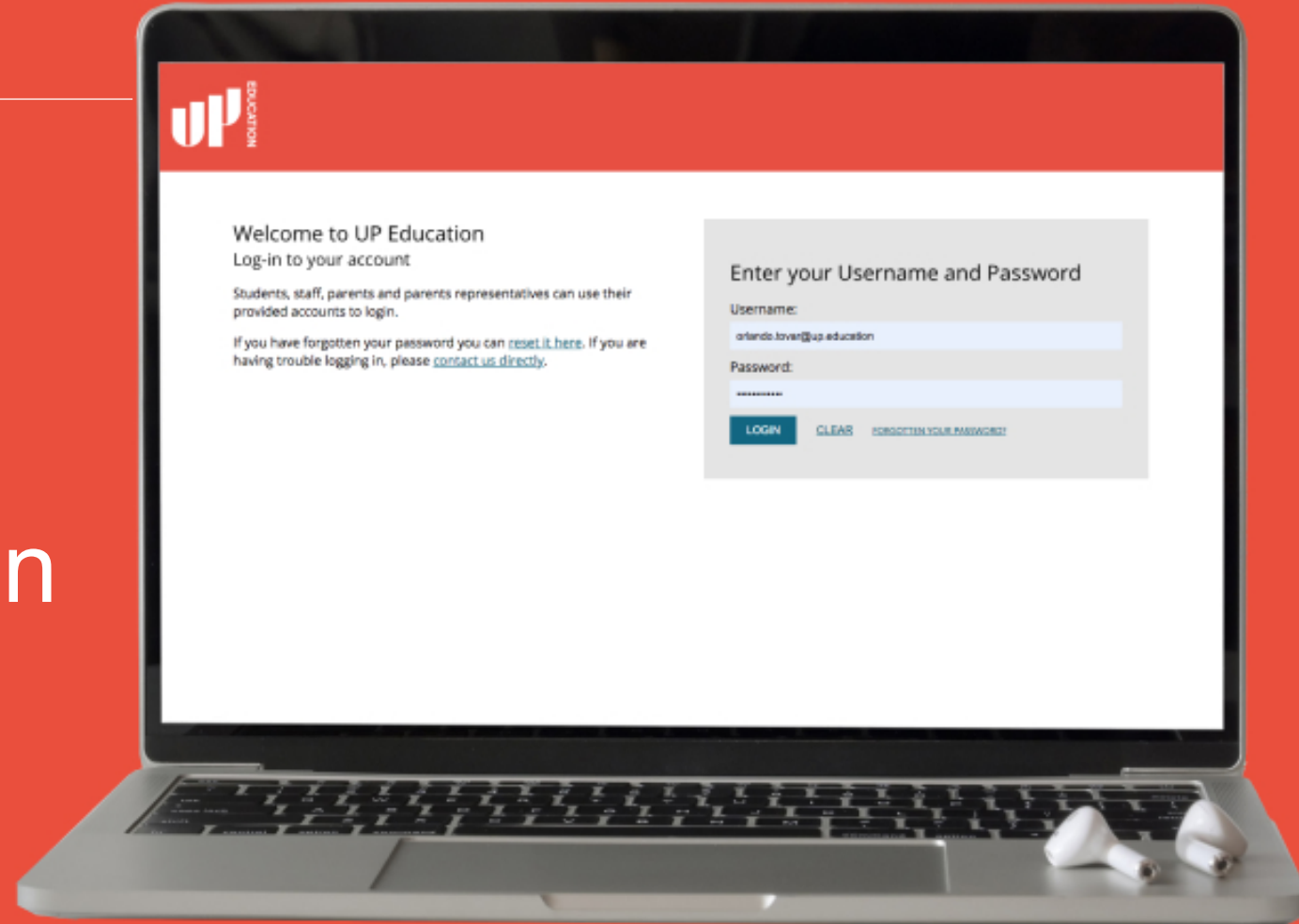
# BLACKBOARD

## What you need:

- Google Chrome
- Portal URL  
<https://account.up.education/>
- Username
- Password



# Homepage Correct Loading Screen



## Enter your Username and Password

Username:

Password:

LOGIN

[CLEAR](#)

[FORGOTTEN YOUR PASSWORD?](#)

1

Enter your username: student id 2700\*\*\*\*\*

2

Enter your password: lj5678dhl

3

Press Login



# Blackboard homepage address: possible issue

Login to your Black Board page at home

Black Board Homepage address

Possible issue **Wrong loading screen**

**Solution:** Click On Single Sign-on



MYACG

LIBRARIES

## MYACG

Module information is temporarily unavailable. Please reload the page.

## LOG IN HERE



Change Text Size



High Contrast Setting

You are not logged in

Please enter your credentials and click the **Login** button below.

USERNAME

PASSWORD

Login

Sign in with a third-party account

Single Sign-on

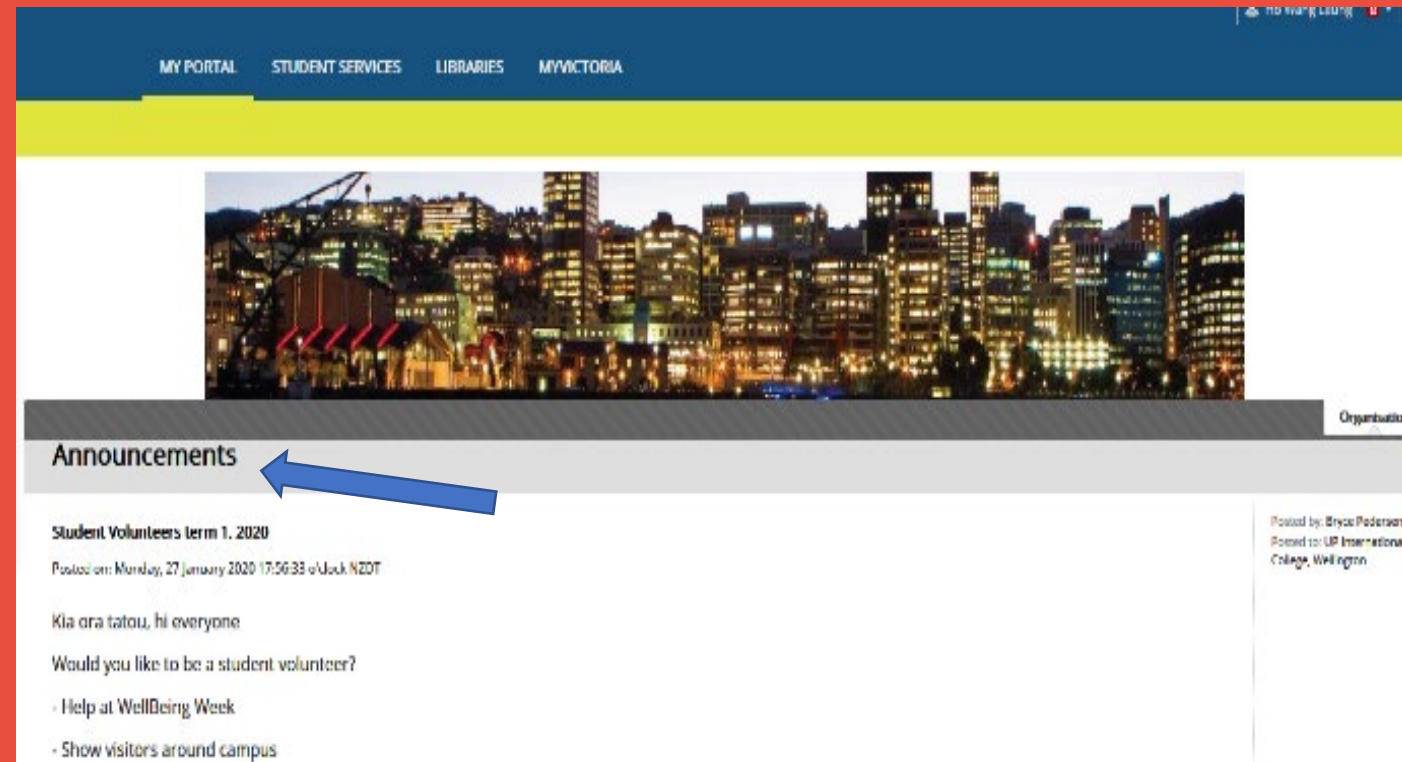


# IMPORTANT INFORMATION TO USE

- School Announcements
- School Timetable
- School Attendance/ Student Profile
- Subject Blackboard Courses (with Zoom Links)
- Student Assessment Results
- Academic Reports



Check school announcement at home every day



Black board homepage

# Check your course notification or content

Every AUT CFS student should see the following courses:

- AUT CFS Administration or UoA CFS Administration
- UP International (345 Queen St)

Click on the course on the top right of your screen

Possible issue and solution:

You can't find your course there or not showing the correct course.

Email your student ID and course details to:  
[katya.mitchell@up.education](mailto:katya.mitchell@up.education)

Extended Foundation General Studies 2

Extended General Science

Extended General Studies 1 *(not currently available)*

Extended General Studies July 2020

Extended Media

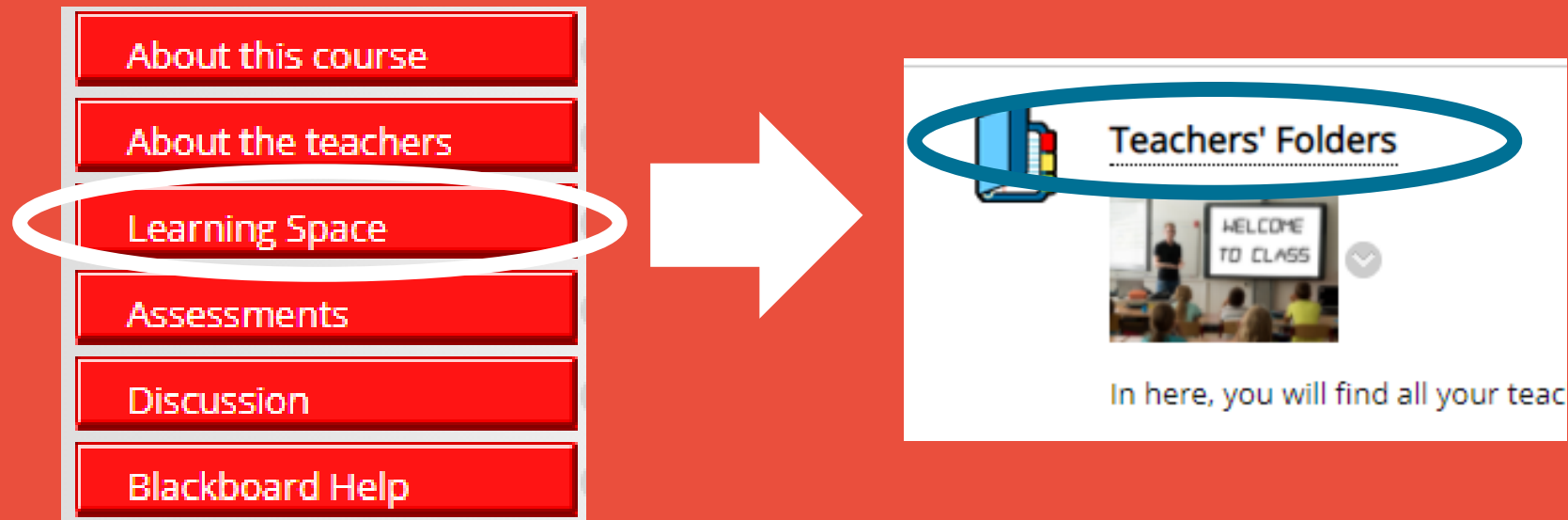
Extended New Zealand Studies



# Zoom Links

Zoom links are found in the Subject Blackboard Courses. Go into the course and click on 'Learning Space' on the left.

If a course has more than one teacher, find your teacher's folder and click on it. The Zoom link will be in there.



# Timetable

Your school schedule.  
what days you have classes and what period.

Below are the class times in New Zealand standard time (NZT).

Period	Time
Period 1	9:40AM – 10:50AM
Period 2	10:50AM – 12:00PM
Period 3	12:30PM – 1:40PM
Period 4	1:40PM – 2:50PM
Period 5	2:50PM – 4:00PM
Period 6	4:00PM – 5:10PM

ONS

## Timetable

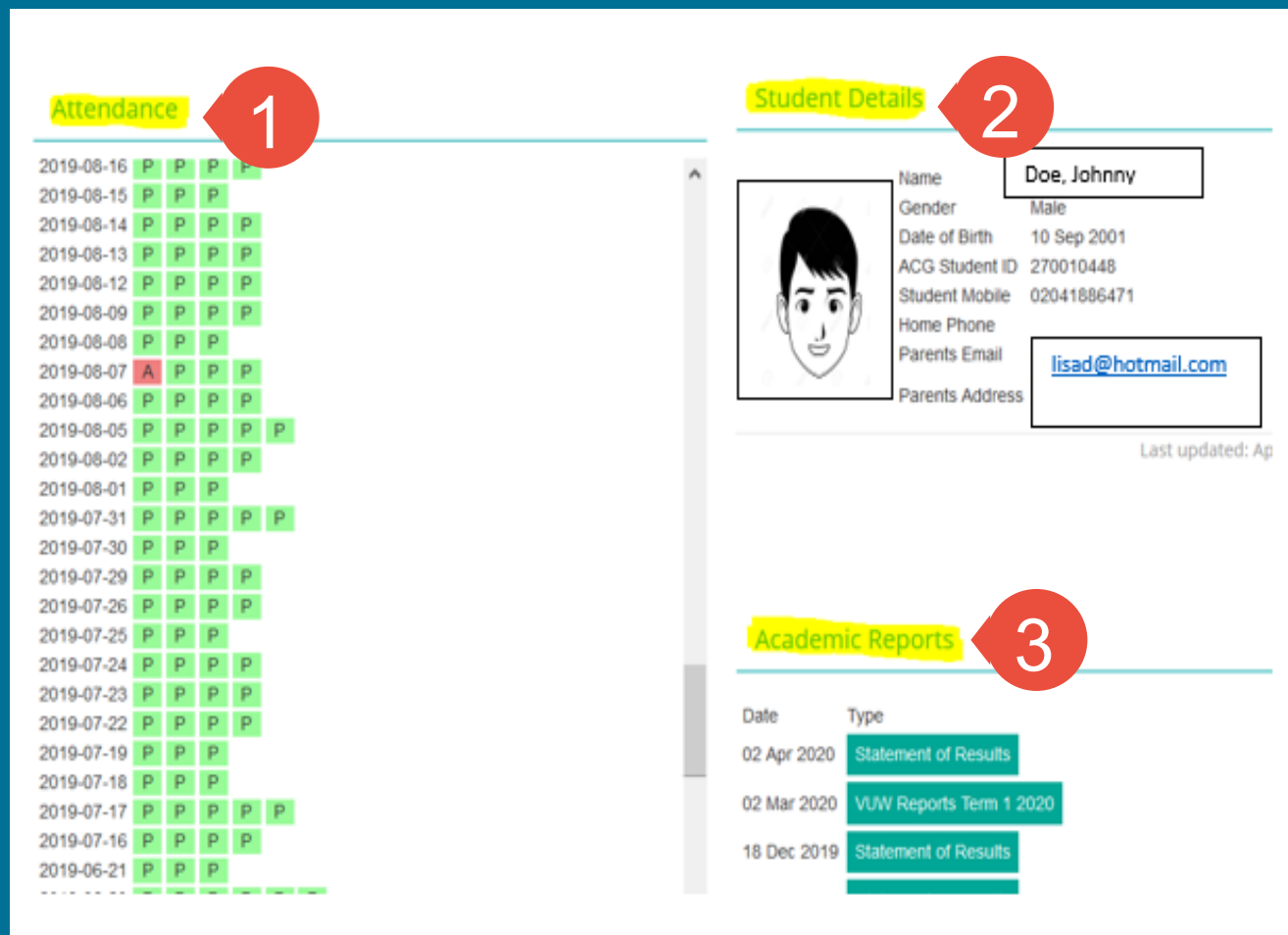
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Period	Sunday	Monday	Tuesday	Wednesday	Thursday
1					
2					
3		Mathematics PFN5001A Draper, Harriet Q1G14	Business Studies PFN2000B Hoogerbrugge, Trudi Q407	English PFN7006A Zheng, Sophie Q507	Englis PFN7006A Zheng, Sophie Q507
4					
5			English PFN7006A Zheng, Sophie Q507	English PFN7006A Zheng, Sophie Q507	Mathe PFN5001A Drape Harrie Q1G1
6			English PFN7006A Zheng, Sophie Q507	English PFN7006A Zheng, Sophie Q507	
7					

# ATTENDANCE STUDENT PROFILE ACADEMIC REPORTS

- 1 Attendance this is where you will see your current attendance: P (present) A (absent)
- 2 Student Details this is where you can locate your Student ID
- 3 Academic Report this is where you can locate your school report, your exam results, your academic letters



**Attendance** 1

2019-08-16	P	P	P	P	P
2019-08-15	P	P	P		
2019-08-14	P	P	P	P	
2019-08-13	P	P	P	P	
2019-08-12	P	P	P	P	
2019-08-09	P	P	P	P	
2019-08-08	P	P	P		
2019-08-07	A	P	P	P	
2019-08-06	P	P	P	P	
2019-08-05	P	P	P	P	P
2019-08-02	P	P	P	P	
2019-08-01	P	P	P		
2019-07-31	P	P	P	P	P
2019-07-30	P	P	P		
2019-07-29	P	P	P	P	
2019-07-26	P	P	P	P	
2019-07-25	P	P	P		
2019-07-24	P	P	P	P	
2019-07-23	P	P	P	P	
2019-07-22	P	P	P	P	
2019-07-19	P	P	P		
2019-07-18	P	P	P		
2019-07-17	P	P	P	P	P
2019-07-16	P	P	P	P	
2019-06-21	P	P	P		
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**Student Details** 2

Name: Doe, Johnny  
 Gender: Male  
 Date of Birth: 10 Sep 2001  
 ACG Student ID: 270010448  
 Student Mobile: 02041886471  
 Home Phone:  
 Parents Email: [lisad@hotmail.com](mailto:lisad@hotmail.com)  
 Parents Address:

Last updated: Ap

**Academic Reports** 3

Date	Type
02 Apr 2020	Statement of Results
02 Mar 2020	VUW Reports Term 1 2020
18 Dec 2019	Statement of Results

# Assessment Results

Click on 'My Marks' to get a report of all your assessment results.

## TOOLS

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[Announcements](#)

[Calendar](#)

[My Marks](#)

[Tasks](#)

# Blackboard Advice for Students

- Explore your courses. Try everything
- Download materials (eBooks, etc.)
- Do practice assessments (when available)
- Ask questions / Report problems